

MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL

ON 24th May 2018

Present:

**Nick Oakhill (NO) CHAIR
Katy Draper (KD)
Bruce May (BM)
Kirsty Allpress (KA)
Alan Smith (AS)
Cathy Fleet (CF) CLERK**

Members of the Public:

**David Carlisle
Mary May
Carol Gray
Barbara McGarry
Ann Prescott
Norma Jones
Carol Couzens
Diana Stephens
Cllr Arash Fatemian**

Apologies:

**Chris Rothero
Joanna Carlisle**

05.18.01

Apologies

Apologies had been received from Chris Rothero and Joanna Carlisle

05.18.02

Declarations of interest

AS declared an interest in the Planning application for Bates Lane.

05.18.03

To receive the minutes of the last parish council meeting

The minutes of the parish council meeting held on 22nd March 2018 and the Planning meeting held on 19th April 2018 were checked for accuracy and content, agreed as a true record of the meetings and signed by the chair.

05.18.04

Public participation

Members of the public were invited to participate

05.18.05

Clerks Report and Actions from previous meeting

NO had phoned and emailed Heyfordian Buses regarding churning up the grass where they turn and they agreed to look into it but no action has been taken.

ACTION : NO to again contact Heyfordian Buses

GDPR - It had been confirmed by NALC that parish councils do not need to appoint a DPO, but that the new legislation need to be complied with. David Carlisle has put a Data Privacy Policy on the website and CF will email everyone on the database requesting that they respond in order to opt-in agreeing to receive notifications from the parish council.

Brackley Town FC - NO had received an enquiry from Brackley Town FC for use of the football pitch and had responded offering them use and has had no response.

ACTION : NO to follow up with Brackley Town FC

ACTION : Clerk to request opt-in agreement from email addresses on the database.

05.18.06 Approval of updated Financial Regulations

NO proposed and KD seconded the proposal and it was agreed to adopt the updated Financial Regulations which had been previously circulated.

05.18.07 Defibrillator

The charity has agreed to donate £750, The Bring & Buy Sale profit of £570 will be donated and the PC agreed to pledge up to £500, proposed by AS and seconded by KD. The cost of the defibrillator is £419 + VAT , and the cabinet is £419 +VAT (£424 for lockable option) and additional pads are £95 +VAT.

The defibrillator will be sited on the external wall of The Fox as agreed by the Landlord. The electricity supply will be taken from the overhead line and Chris Palmer has agreed to carry out the necessary electrical work.

Training will be provided by SCAS and there was discussion as to who should be trained, no decision made.

ACTION : NO to check if insurance for the device is included in the sales package.

05.18.08 Updates

a) Playground Advisory Group

the fencing has been delivered and a working party will carry out the work

b) Nancy Bowles Wood Advisory Group

No update available bit it was commented that the wood is looking good

c) CDC

No update available

d) OCC

- Cllr Fatemian reported that his funds of £15K pa for the next two years is available for community use and encouraged applications to be made.
- Ardley Incinerator has currently burned 1 million tons of rubbish
- The gritters were used 76 times this winter - double that of last year
- Cllr Fatemian agreed to investigate the matter of the sewage smells

05.18.09 Planning

18/00682/F Tower Fields - Single storey shower room extension. Deadline 21/05/18 - no objections from councillors

18/00769/F Garden Cottage, Bates Lane - 2 storey rear extension - comment to be submitted to CDC

APPROVAL - 18/00109/TCA treework at The Pond

05.18.10 Finance

The following accounts were approved for payment :

Community First subscription	£55
Croft Tree Services	£500

Financial transactions since last meeting

Date	Transaction	Amount
09/04/18	Cathy Fleet clerk salary	82.00
	Deposit made	20.00
13/04/18	VAT refund	522.83
20/04/18	HMRC PAYE	16.00
20/04/18	CDC Precept payment	2850.00
25/04/18	HMRC PAYE	16.00
25/04/18	OALC subscription	135.06
25/04/18	CDC Dog bins	144.14
30/04/18	Cathy Fleet clerk salary	82.00
02/05/18	CDC	98.40
24/05/18	Community First subscription	55.00
24/05/18	Croft Tree Services	500.00

Current Account Balance £16.868.97

Clerk had provided information regarding Unity Bank which had been investigated by NO and it was agreed that the PC should transfer its banking arrangements to Unity Bank.

ACTION : NO to commence the process of transferring to Unity Bank.

The end of year accounts previously presented to councillors have been audited by Charles Noble

The Annual Governance Statement was approved and signed.

For next Agenda :

- tree outside the VH - suggest moving footpath
- Tree for Audrey - tree need to be provided and plaque placed
- Co-option of councillor

Date of next meetings :

Parish Council meetings

28th July
27th September
22nd November

Planning meetings

28th June
23rd August
25th October

Signed
Chair, Souldern Parish Council

Date

ACTION LIST SUMMARY

NO	ACTION	OWNER
05.18.05	1. NO to again contact Heyfordian Buses 2. Clerk to request opt-in agreement from email addresses on the database 3. NO to follow up with Brackley Town FC	NO CF NO
05.18.07	NO to check if insurance for the defibrillator is included in the sales package	NO
05.18.10	NO to commence the process of transferring to Unity Bank	NO
For next meeting	<ul style="list-style-type: none">• tree outside the VH - suggest moving footpath• Tree for Audrey - tree need to be provided and plaque placed• Co-option of councillor	